



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



ROBIN KAY, Ph.D.
Acting Director
DENNIS MURATA, M.S.W.
Acting Chief Deputy Director
RODERICK SHANER, M.D.
Medical Director

July 25, 2016

Dear Prospective Proposer:

**Request for Services Bid No. DMH072516B1
Issued under the Department of Mental Health's
Master Agreement for the Mental Health Services Act**

**Lesbian, Gay, Bisexual, Transgender, Questioning, Intersex and 2-Spirit
Transition Age Youth Prevention Services**

The Los Angeles County - Department of Mental Health (LAC-DMH) is soliciting Proposals in response to the Lesbian, Gay, Bisexual, Transgender, Questioning, Intersex, and 2-Spirit (LGBTQI2-S) Transition Age Youth (TAY) Prevention Services Request for Services (RFS) Bid No. DMH072516B1. The RFS is being mailed only to agencies that have successfully qualified for the LAC-DMH's Mental Health Services Act (MHSA) Master Agreement list and indicated interest in providing "Prevention and Early Intervention" services to the TAY, ages 16-25 population prior to the release of this RFS.

The purpose of the LGBTQI2-S TAY Prevention Services RFS is to increase recognition of early signs of mental illness, increase community awareness, and increase access to community-based programs for the LGBTQI2-S TAY consumers and their families and/or caregivers.

Enclosed with this letter, you will find a Compact Disk (CD) that contains the LGBTQI2-S TAY Prevention Services RFS.

To be eligible to submit a Proposal Package, a representative from your agency **must** attend the Proposers' Conference. Each agency is limited to two (2) representatives at the Proposer's Conference. **Please print all the documents found on the CD and bring them to the Proposers' Conference.**

The Mandatory Proposers' Conference will be held as follows:

**Tuesday, August 16, 2016
St. Anne's Conference Center
155 N. Occidental Blvd., Los Angeles, CA 90026
Registration begins at 8:30 a.m., Pacific Standard Time (P.S.T.)
Conference will begin promptly at 9:30 a.m., P.S.T.**

**Please note: St. Anne's Conference Center offers \$4 per car on-site valet parking. Street parking is also available on the East side of Occidental Blvd, as there is scheduled street cleaning on the West side.*

If you are unable to access the RFS information on the CD, please visit our website at <http://dmh.lacounty.gov/>. Under "Contract Opportunities" at the top of the page, click on "Current Open Solicitations" and go to RFS BID #DMH072516B1. This will be available to view from July 25, 2016, through August 31, 2016.

Proposers interested in submitting a Proposal Package must submit a Mandatory Letter of Intent (Exhibit B) in order to be qualified to submit a Proposal Package for the LGBTQI2-S TAY Prevention Services RFS. The Mandatory Letter of Intent must be received on or before **Tuesday, August 23, 2016, at or before 12:00 noon, P.S.T. to the address listed below:**

Raymond Chow, Administrative Services Manager III
Contracts Development and Administration Division
County of Los Angeles – Department of Mental Health
550 South Vermont Avenue, 5th Floor, Room 500
Los Angeles, CA 90020

Facsimile (fax) or electronic mail (e-mail) copy of the Mandatory Letter of Intent and Proposal Packages will NOT be accepted.

The deadline for submitting a Proposal Package is Wednesday, August 31, 2016, at or before 12:00 noon, P.S.T. to the address listed above. Proposal Packages received after the submission deadline will not be accepted. There will be no exceptions.

Sincerely,



Raymond Chow, ASM III
Contracts Development and Administration Division

TB:AB:RC:DO:sc

Enclosure

- c: Robin Kay, Ph.D. (letter only)
Dennis Murata, M.S.W. (letter only)
Terri Boykins, L.C.S.W. (letter only)
Angel Baker (letter only)
Deputy Directors (letter only)
District Chiefs (letter only)
Stephanie Reagan (letter only)
James Sokalski (letter only)
Dana Ong (letter only)
Stephanie Chau (letter only)